



Public Financial Policy

The fee schedule for recreational and competitive programming for the Swan Valley Cheetahs Gymnastics Club (hereafter referred to as 'the Club') will be reviewed and adjusted on an annual basis, by June 30. It will take the following factors into consideration:

- Length of class
- Salary costs of coaches
- Overhead costs (utilities, mortgage, snow removal, etc.)
- MGA insurance
- Equipment fees
- Fundraising

As a not-for-profit organization, the Swan Valley Gymnastics Club aims to keep its registration costs as low as possible without putting the club into financial hardship. As such, fundraising activities will be undertaken throughout the year to offset operational costs.

For All Programming

Payment Discounts available

The following discounts are available: (not including the MGA Insurance fee)

- Family Discounts: 5% taken off of cheapest registration
- Multiple Registrations by same Registrant: 5% taken off of participant's cheapest registration

Parameters:

- A family discount and multiple registrant discount cannot be combined
- The discount is not applied to the MGA Insurance fee
- Recreation: Discounts can be applied each term (fall, winter, spring, and summer camps) but not across terms.
- Competitive: Only two terms are eligible - Fall and Spring.

NOTE: Current Prices can be found on our class schedules.

Payment Plans

The Club tries to keep gymnastics accessible to all those interested in participating by offering payment plans for recreational and competitive programming. This can only remain an option if payments are made as scheduled. If a payment is missed or goes unpaid more than twice, the

payment plan option will be removed. The account will be requested to be brought up to date immediately to avoid impacting the gymnast's ability to attend. If no effort is made to bring the account up to date, the gymnast will be withdrawn from the program.

Outstanding Accounts

Families with outstanding accounts will be notified by the Club. If outstanding accounts have not been settled following three communications from the Club, a fourth letter will be sent to the family indicating that the account will be sent to a collection agency.

Accepted Payment Types

The club will only accept the following forms of payment:

- E-transfer (preferred)
- Credit Card
- Cash
- Gift Certificate
- Cheques, but only for exceptional circumstances.
- Other forms of payment such as those offered through Kid Sport, First Nations, or Metis organizations can be arranged on an ad hoc basis but will not be readily available through the registration process. This must be arranged with the Club's Board.

Receipts

Receipts for registration fees can be printed via Uplifter by signing onto the registrant's account. Receipts for cash payments will be automatically provided for payments over \$50, but can be provided upon request for lower values.

NSF Charge

There will be a \$35 charge for all NSF cheques.

Refunds

There will be no make-up classes or refunds for cancellations that are due to circumstances not in the club's control. Rarely classes will be cancelled due to weather. We cannot control this and do not offer make up classes.

Full refunds will be available for withdrawal within one week prior to the session start date. Any withdrawal within the first two weeks of classes will receive a 50% refund. There are no refunds available for withdrawals made after 2 weeks from the session start date.

Refunds for class withdrawals will be subject to \$25 administrative fee.

Multiple class registrations that result in a refund will be subject to a \$50 administrative fee.

Manitoba Gymnastics Association (MGA) registration and insurance fees are non-refundable.

Refunds will be offered as a credit by default. Cash refunds can be considered on a case-by-case basis.

Competitive Programs

Medical Refund

Further to the refund terms above, the competitive program will also offer a partial refund, for any medical incident that requires that the gymnast no longer attend classes for the remainder of the session. A 50% refund of the remaining classes will be offered excluding the MGA insurance fee, equipment fee, built in fundraising fees, and a \$25 administration fee.

Competitions

If for any reason a gymnast cannot attend a competition, the President must be notified immediately in writing to avoid unnecessary costs to the club and to the gymnast.

Competition entry fees are non-refundable if a gymnast withdraws or is unable to participate in set competitions.

For any question regarding refund or to request refund please contact the President svcheetahsgym@gmail.com